

FINANCE & INSURANCE COMMITTEE MEETING
Monday, July 24th, 2006

Members present: Chairman Andrew Smith, Supervisors, John R Young, John Hoffman, Franklin Greb and Ted Cushing.

Others present: Ken Korten Hof, Emergency Management; Robert Bruso, County Clerk; County Board Supervisors, Peter Wolk and Charles Wickman; Lynn Grube, ITS Director; Margie Sorenson, Finance Director; and Mary Bartelt, Committee Secretary.

1. CALL TO ORDER

Chairman Smith called the meeting to order at 9:00 a.m. in the County Board Room, Second Floor of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. APPROVE AGENDA

MOTION: (Ted Cushing/Frank Greb) to approve the July 24, 2006 agenda. All “aye” on voice vote. Motion carries.

3. APPROVE MINUTES OF PREVIOUS MEETING (S)

MOTION: (John Hoffman/Ted Cushing) to approve the minutes of the June 26, July 10 and July 18, 2006 committee meeting (s). All “aye” on voice vote. Motion carries.

4. Discuss/Act – Emergency Management – Out of State Training

MOTION: (Ted Cushing/Frank Greb) to approve the Out of State Training for Ken Korten Hof, Emergency Management. All “aye” on voice vote. Motion carries.

7. REVIEW/ACT - VOUCHERS, REPORTS, PURCHASE ORDERS:

COUNTY CLERK

Bruso presented bills and vouchers for committee approval.

MOTION: (Ted Cushing/Frank Greb) to approve payment for County Clerk bills as presented. All “aye” on voice vote. Motion carries.

TREASURER

Bartelt presented bills and vouchers for committee approval.

MOTION: (Frank Greb/John Hoffman) to approve payment for Treasurer’s bills as presented. All “aye” on voice vote. Motion carries.

FINANCE

Ms. Marge Sorenson gave a brief report regarding Oneida County’s Group Health Insurance’s sub-contractor and underwriter, Case Management might have

compromised all employees Social Security Numbers and who have health insurance through the county. All employees have been notified.

Ted Cushing suggests that another notice regarding this issue be sent to all employees.

The Finance and Insurance Committee unanimously agreed that the Labor Relations and Employee Services Committee should handle this issue.

Sorenson presented bills and vouchers for committee approval.

MOTION: (Ted Cushing/John Hoffman) to approve North Central Regional Planning list of appropriations. All "aye" on voice vote. Motion carries.

MOTION: (Frank Greb/John Young) to approve Rhinelander Airport list of appropriations. All "aye" on voice vote. Motion carries.

MOTION: (Frank Greb/John Hoffman) to approve Economic Development list of appropriations. All "aye" on voice vote. Motion carries.

MOTION: (Ted Cushing/Frank Greb) to approve payment for Finance bills as presented. All "aye" on voice vote. Motion carries.

Discuss/Act – Human Service Center Request for Proposals

Ms. Sorenson briefly discussed the draft RFP for Human Service Center review. (See in minutes file)

Committee reviewed.

Chair Smith stated that the Human Service Center was going through a State financial audit at this time, but felt that we should pursue and move forward with an RFP study. This RFP study would be done by numerous agencies combined. Chair Smith suggests that the cost should be looked into for this outside study, but feels that the Human Service Center might reject this study because they do not have the money in there budget for the study.

Ms. Sorenson stated that she must have the cooperation of the Human Service Center to do the study.

MOTION: (Ted Cushing/John Hoffman) to table the RFP with Human Service Center for a month. All "aye" on voice vote. Motion carries.

Chair Smith suggests that Ann Cleereman attend the August 14, 2006 Finance and Insurance Committee meeting for an update.

INFORMATION TECHNOLOGY SERVICES

Grube presented bills and vouchers for committee approval.

MOTION: (Ted Cushing/John Hoffman) to approve payment for Information Technology Services bills as presented. All "aye" on voice vote. Motion carries.

8. REVIEW/ACT - LINE ITEM TRANSFERS

MOTION: (John Hoffman/Ted Cushing) to approve the line item transfers for Land Information, Building and Grounds and Health. All “aye” on voice vote. Motion carries.

Committee reviewed with Marge Sorenson the Methodologies to meet Tax Freeze. The committee discussed the advantage and disadvantages of actions proposed. Ms. Sorenson stated that for capital expenditures that the County certainly should not borrow money. Ms. Sorenson suggests that departments under grants should claim indirect costs against their grant awards, where allowable.

5. Discussion – 10:00 a.m. – Department Heads 2007 Budget

Ms. Sorenson gave a brief presentation to all Department Heads, which attended the meeting regarding the Tax Levy Freeze. Some items discussed were the significant increases to the 2006 tax levy, such as salary & fringe benefits increasing to \$462,000 when in fact we can only go up to \$285,000.00 under the tax levy freeze. (See Schedule of Substantial changes to Gross Tax Levy for 2006-2008 in minutes file)

Chair Smith also gave a brief follow-up presentation concerning some of the tax levy freeze issues.

6. Discuss/Act – Quarterly Update from M & I regarding Oneida County Investment Portfolio (see in minutes file)**9. ITS – TECHNOLOGY PLAN - NONE****10. DISCUSSION – STRATEGIC PLANNING STATUS REPORT**

Ms. Grube stated that she has talked to most of the Departments and feels that all departments are on board for their long range planning.

11. PUBLIC COMMENT - NONE**12. ITEMS FOR NEXT AGENDA**

- a. Discuss/Act - Treasurer's Monthly Cash Reports
- b. Update from Human Service Center
- c. Discuss/Act – Ordinance Amendment Regarding Refunds of Overpayments

13. ADJOURNMENT

MOTION: (John Hoffman/Frank Greb) to adjourn the meeting at 11:31 A.M. All “aye” on voice vote. Motion carries.

Andrew Smith, Chairman

Mary Bartelt, Committee Secretary